

STATE OF IDAHO  
DEPARTMENT OF WATER RESOURCES  
**APPLICATION FOR PERMIT**  
To appropriate the public waters of the State of Idaho

1. Name of applicant(s) \_\_\_\_\_ Phone \_\_\_\_\_  
Name connector (check one): ☐ and ☐ or ☐ and/or

Mailing address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

2. Source of water supply \_\_\_\_\_ which is a tributary of \_\_\_\_\_

3. Location of point(s) of diversion:

| TWP | RGE | SEC | Govt Lot | 1/4 | 1/4 | 1/4 | County | Source | Local name or tag # |
|-----|-----|-----|----------|-----|-----|-----|--------|--------|---------------------|
|     |     |     |          |     |     |     |        |        |                     |
|     |     |     |          |     |     |     |        |        |                     |
|     |     |     |          |     |     |     |        |        |                     |
|     |     |     |          |     |     |     |        |        |                     |

4. Water will be used for the following purposes:

Amount \_\_\_\_\_ for \_\_\_\_\_ purposes from \_\_\_\_\_ to \_\_\_\_\_ (both dates inclusive)  
(cfs or acre-feet per year)

Amount \_\_\_\_\_ for \_\_\_\_\_ purposes from \_\_\_\_\_ to \_\_\_\_\_ (both dates inclusive)  
(cfs or acre-feet per year)

Amount \_\_\_\_\_ for \_\_\_\_\_ purposes from \_\_\_\_\_ to \_\_\_\_\_ (both dates inclusive)  
(cfs or acre-feet per year)

Amount \_\_\_\_\_ for \_\_\_\_\_ purposes from \_\_\_\_\_ to \_\_\_\_\_ (both dates inclusive)  
(cfs or acre-feet per year)

5. Total quantity to be appropriated is (a) \_\_\_\_\_ cubic feet per second (cfs) and/or (b) \_\_\_\_\_ acre feet per year (af).

6. Proposed diverting works:

a. Describe type and size of devices used to divert water from the source. \_\_\_\_\_

b. Height of storage dam \_\_\_\_\_ feet; active reservoir capacity \_\_\_\_\_ acre-feet; total reservoir capacity \_\_\_\_\_ acre-feet. If the reservoir will be filled more than once each year, describe the refill plan in item 11. For dams 10 feet or more in height OR reservoirs with a total storage capacity of 50 acre-feet or more, submit a separate Application for Construction or Enlargement of a New or Existing Dam. Application required? ☐ Yes ☐ No

c. Proposed well diameter is \_\_\_\_\_ inches; proposed depth of well is \_\_\_\_\_ feet.

d. Is ground water with a temperature of greater than 85°F being sought? ☐ Yes ☐ No

e. If well is already drilled, when? \_\_\_\_\_; drilling firm \_\_\_\_\_;  
well was drilled for (well owner) \_\_\_\_\_; Drilling Permit No. \_\_\_\_\_.

7. Description of proposed uses (if irrigation only, go to item 8):

a. Hydropower; show total feet of head and proposed capacity in kW. \_\_\_\_\_

b. Stockwatering; list number and kind of livestock. \_\_\_\_\_

c. Municipal; complete and attach the Municipal Water Right Application Checklist.

d. Domestic; show number of households \_\_\_\_\_

e. Other; describe fully. \_\_\_\_\_

**STATE OF IDAHO  
DEPARTMENT OF WATER RESOURCES**

**MUNICIPAL WATER RIGHT APPLICATION CHECKLIST  
FOR AN APPLICATION TO APPROPRIATE WATER FOR MUNICIPAL PURPOSES**

An application to appropriate water for municipal purposes must be prepared in accordance with the requirements listed below to be acceptable for processing by the Department. There are two types of permits for municipal water use. The first type of municipal permit provides water for reasonably anticipated future needs (**RAFN**) over a defined planning horizon.<sup>1</sup> The second type of municipal permit, called non-RAFN, provides water solely for use to meet needs that will arise in the near-term (five years).<sup>2</sup> A **non-RAFN** permit may have an annual volume limitation associated with it. Each type of municipal water use has a distinct set of review requirements.

**Applicant Name:** \_\_\_\_\_

1. Type of Municipal Provider. Applicant must qualify as a Municipal Provider to obtain a municipal water right. See Idaho Code § 42-202B (5). Check one:

- ☐ Type 1 – Municipality  
☐ Type 2 – Franchise or political subdivision supplying water to a municipality  
☐ Type 3 – Corporation or association regulated as a “public water supply” system by IDEQ  
☐ Attach documentation of qualification as a Municipal Provider. See Idaho Code § 42-202(2).

2. List existing Water Rights (permits, licenses, decrees, and beneficial use claims) available to the applicant for municipal needs. These rights may or may not have a purpose of use expressly defined as “municipal”. Include a separate attachment as needed.

| Right Number | Nature of Use | Diversion Rate (cfs) | Annual Vol. (acre-feet) | Service Area |
|--------------|---------------|----------------------|-------------------------|--------------|
| _____        | _____         | _____                | _____                   | _____        |
| _____        | _____         | _____                | _____                   | _____        |
| _____        | _____         | _____                | _____                   | _____        |
| _____        | _____         | _____                | _____                   | _____        |
| _____        | _____         | _____                | _____                   | _____        |

3. List the total diversion rate from Item 2. Be sure to account for any combined diversion rate limits in the approval conditions of each right listed. \_\_\_\_\_ CFS (total from 2)
4. List the total volume from Item 2. Be sure to account for any combined volume limits in the approval conditions of each right listed \_\_\_\_\_ AF (total from 2)

*App/ Memo No. 74*

<sup>1</sup> For a thorough discussion of RAFN water rights, see IDWR’s *Recommendations for the Processing of Reasonably Anticipated Future Needs (RAFN) Municipal Water Rights at the Time of Application, Licensing, and Transfer*.

<sup>2</sup> For a thorough discussion of non-RAFN water rights, see IDWR’s *Application Processing Memorandum No. 18*.

5. Planning Horizon. See Idaho Code § 42-202B (7). Check one:

- ☐ RAFN. Specify planning horizon: \_\_\_\_ years. Go to Item 6.  
☐ Non-RAFN ( $\leq 5$  years). Go to Item 7.

6. If application is for RAFN:

- ☐ Attach justification for planning horizon. See Idaho Code § 42-202(2) and § 42-202B(7).  
☐ Attach description of service area. See Idaho Code § 42-202(2) and § 42-202B(9).  
☐ Attach population projection within the service area over the planning horizon. See Idaho Code § 42-202(2) and § 42-202B(8).  
☐ Attach evaluation for demand within the service area over the planning horizon. See Idaho Code § 42-202(2) and § 42-202B(8).

Does demand exceed the totals listed in Items 3 and 4?

Y    N

- ☐ ☐ Rate?  
☐ ☐ Volume?

If the answer is "No" to both rate and volume and a new point of diversion is needed, file a transfer application pursuant to Idaho Code § 42-222(1).

7. If application is for non-RAFN:

When submitting proof of beneficial use, non-RAFN permit holders will be required to show that water was diverted for an additional increment of beneficial use over existing water rights during the authorized development period, which may be up to five years from the date of approval. Do existing demand and short term needs exceed the combined authorizations from the existing water rights listed in Items 3 and 4?

Y    N

- ☐ ☐ Rate?  
☐ ☐ Volume?

If the answer is "No" to both rate and volume and a new point of diversion is needed, file a transfer application pursuant to Idaho Code § 42-222(1).